**Impact at Scale Labs Application Form**

This document is the application form for the Global FLN Impact at Scale Lab.

To apply,

1. Please read the application information on the website through the following links
	1. [Application Guidance](https://globalschoolsforum.org/application-steps)
	2. [Eligibility Criteria](https://docs.google.com/document/u/5/d/e/2PACX-1vTEQI1QtakuaboJIP2dx_8O4NuswN80qIYPRgQISQlAC1TCBtOoQVnMmMFKF_UzAxT5H3AiKrRLRRC8/pub)
	3. [Selection Framework](https://globalschoolsforum.org/selection-criteria-global-fln-labs)
2. Fill out the application form below and,
3. Upload all the necessary supporting documents online via the link provided.

For any questions regarding your application, please attend the scheduled webinar or reach out to labs@globalschoolsforum.org

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| **VERY IMPORTANT INSTRUCTIONS**  |
| 1. This document is the primary application document for the Impact at Scale Labs and must be included in your online submission.
2. All application documents should be submitted as one PDF document. To submit additional documents such as CVs, publications etc., please [click here](https://smallpdf.com/merge-pdf) to access the tool to merge your documents into one PDF. See all the required documents to submit below. PLEASE examine the PDF document after you download it to ensure it contains all the information you wish to share. Keep additional documents to a minimum.
3. Please name the final PDF document you wish to submit in the following way – **Name of Your Organisation-Labs Application - Year**. E.g. *GlobalSchoolsForum-LabsApplication-2024*
4. [Click here](https://dpunbyany41.typeform.com/to/JhFRxmEY) to access the application portal and upload the application form. Ensure you complete all questions on the portal before submitting.
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**Application Documents Checklist**
Please see the list of required documents to upload to the application portal including this application form. Please type YES in the box for documents you are providing with your application. Remember to follow the instructions above on how to **merge and submit** your application documents.

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| **Recommended Documents for Round 1 Online Application** |  |
| Completed Application Form |  |
| CVs of 2 - 4 key staff who will engage with the Labs and be responsible for achieving solution milestones.  |  |
| Most recent financial statement *(or management account where a financial statement is not available)* |  |
| Organisation and programme team structure |  |
| Signed memorandum of understanding (MOU) with scale partner |  |
| Evidence of Impact- demonstrating that your programme meets our evidence criteria, [see eligibility criteria.](https://globalschoolsforum.org/eligibility-criteria-impact-scale-labs) |  |
| **Membership Application (for nonmembers of GSF)** |  |
| GSF Membership Application Confirmation snapshot |  |
| **Optional Document** |  |
| Annual Report |  |
| Any additional document that shares something \*important we don’t know. |  |

**Application Questions**

There are two sections in the form below.

* Please enter your answers in the provided boxes.
* **Please do not exceed the suggested word/character limit.** Responses that exceed the word limit will not be considered.
* Use the descriptions below each question to guide your answers.
* If a question does not apply to your organisation, please enter N/A.
* Remember to review your responses before uploading to the application portal.

**SECTION ONE: Overview**
*This section is not scored but will provide reviewers and other audiences with an overview of your programme.*

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| **Question** | **Answer** |
| **Solution Name** |  |
| **Solution type***Type YES for options that apply to your solution in the boxes provided.*  | in-school interventions focused on **primary Grades 1-3**; |  |
| in-school intervention focused **on higher grades of primary (above grade 3)** |  |
| **remediation**  |  |
| **CEO/Director Name** |  |
| **Organisation Name** |  |
| **Organisation type***All types of organisations are welcome to join the Labs. Type YES for the option that applies to your organisation.*  | Charity/Nonprofit *(The organisation is incorporated to engage in only charitable activities.)*  |  |
| Social Enterprise*(Organisation is incorporated to engage in business, but all income/revenue must be used for business operations only).*  |  |
| For-profit *(Organisation is incorporated as a company that engages in business and maximizes shareholder value).*  |  |
| **Incorporation/Charity/Registration Number** |  |
| **Location(s)** |  |
| **Consortium** *If applying in a consortium, please list the partners and their roles.* ***(Max 250 words)***  |  |

**SECTION TWO: Understanding Your Solution**

**Desirability**

**PROBLEM-SOLUTION FIT**

**1. Describe the specific problem that you are solving.***Please provide us with details about the specific problem you're addressing, as well as its scale in broader contexts* ***(Max 150 words)***

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**2. What is your solution and how does it solve the stated problem?**
*Detail how your solution operates and emphasise its programmatic features that enhance children's learning outcomes. Highlight the unique aspects of your program that enable it to meet children's* ***learning outcomes*** *in foundational literacy and numeracy. If you have a theory of change for the solution, you may provide a link to it.* ***(Max 150 words)***

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**3. Who are the direct and indirect beneficiaries of your programme? Please describe what service you provide to each of these beneficiaries.***Please provide us with a background on the age, socio-economic and demographic indicators of the beneficiaries that your programme reaches. Mention any provisions to reach hard-to-reach communities or often excluded people. \**

***(Max 100 words)***

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**CREDIBILITY OF THE PROGRAMME**

**4a. Please describe the impact of your program.***Please include the number of beneficiaries impacted and the impact on learning outcomes. If you have supporting documents or publications, share the links to them or attach them to this document when submitting. \*****(Max 250 words)***

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**4b. Please tell us about what data you collect on learning outcomes and which measurement tools and frameworks you are using to collect it. *(Max 200 words)***

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**SCALE POTENTIAL**

**5a. What do you see as long-term success for your program? *(Max 150 words)***

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 **5b. If you are accepted, what would success look like for you at the end of the Labs’ program?** *\** ***(Max 150 words)***

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**5c. List the top three challenges you are facing scaling your program. *(Max 150 words)***

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 **Viability**

**PARTNERSHIPS**

**6. Tell us about your critical partners for scale and their role in your scaling journey.**
*Tell us about the purpose and stage at which these partnerships currently stand. These may include how you work with government, communities, other nonprofits, agencies etc. \*****(Max 350 words)***

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| **Name of Partner**  | **Stage** | **Role** |
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**SUSTAINABILITY OF PROGRAMME**

**7. We would like to understand your current revenue model. Tell us more about: *(Max 250 words)***

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| **What is your annual revenue?**  |  |
| **What is your annual expenditure?** |  |
| **Please tell us what your different revenue streams/sources are.**  |  |

**CLARITY IN THE PROGRAMME BUDGET AND EFFORT TO BRIDGE THE FUNDING GAP**
 **8. What is the current funding status of the program in GBP?**

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| **S/N** | **Name of Funder** | **Funding Size**  |
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|  | **Total** |  |

**9. What is the overall budget for your programme (USD)?***Provide a broad outline of how your team plans to utilize the requested amount, outlining projected needs across various categories such as program costs, monitoring and evaluation, capacity building, sub-grants, indirect costs, etc. This overview will remain at a high level; however, if selected as a finalist, you'll have the chance to collaborate closely with GSF to develop a more detailed budget. \**

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| **S/N** | **Budget Item** | **Cost** |
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|  | **Total** |  |

**Feasibility**

**RISK AND MITIGATION**

**10. Describe your top two risks to scaling your solution and how you plan to address/mitigate them.***Include any external factors or critical relationships with other partners/projects that may influence the success of this solution (including any anticipated agreements to be entered into for purposes of the solution).* ***(Max 150 words)***

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| **S/N** | **Risk** | **Mitigation** |
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**LEADERSHIP & TEAM**

**11. Please attach CVs of at least 4 key staff related to the project (ie. the Organisation Head, Programme Lead and Manager, MEL Manager and the Curriculum/Pedagogy Officer) who work on this solution. *In addition to this, please answer the questions below:***

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| How many people are on your team |  |
| How many people are working on this solution |  |
| How many people are working on this solution full-time  |  |
| How many people are working on the solution part-time  |  |